



Seirbhís Phríosúin
na hÉireann
Irish Prison Service

Video Link Professional Visits

The Irish Prison Service (IPS) have adopted a system that allows practitioners to use their own computers to connect with the existing Video Link equipment in the prisons for professional consultations with their clients who are in custody, free of charge. As the calls take place over IP (Internet Protocol) there are no additional charges beyond your existing Broadband subscription costs.

Practitioners will now be able to consult by prior appointment with their clients in any prison throughout the country.

The procedure is as follows:

- Contact the appropriate email address or contact number of prison concerned to request a video link consultation stating the date, time, duration and the client's name and state that you want the visit via video link.
- You will then receive an email confirming the video link consultation. Within that email will be a link. You must click on that link at the appropriate time for the video link consultation will begin.

The system also allows for multiple parties to join the video link call, such as other solicitors or barristers, or interpreters/translators as required regardless of their location.

If you have any questions please contact the Video Link Coordination office on 01 6304805.

Step 1 In order to book a Professional Visit contact the prison specific booked visits desk (See Appendix 1 for Contact Numbers)

Step 2 Provide the following details to the Officer on duty

- Prisoner Name
- Date of Visit
- Time of Visit
- Name of Professional Visitor

Step 3 Officer on duty will confirm the scheduled video link visit via email. The email will contain the connection details to enable the visit

Step 4 To join the call on the day of visit, Click on the link provided, as outlined in step 3

For example:



Join using web browser:
<https://join.vc.gov.ie/invited.sf?id=21&secret=2330355f-46dd4ad89a1b-b00aec635fbc>

Step 5 Enter your “Name” and select “Join Meeting”

Step 6 When consultation completed exit the meeting

Appendix 1

Booked Visits Contact Email & Phone Numbers

Prison	Email Address	Phone
Arbour Hill Prison:	ahillprofvisits@irishprisons.ie	01 472 4025
Castlerea Prison:	castprofvisits@irishprisons.ie	094 96 24999
Cloverhill Prison:	clovbookedvisits@irishprisons.ie	01 630 4880
Cork Prison:	corkvisitsinfo@irishprisons.ie	021 2387133
Dochas Prisons:	mjoyprofessionalvisits@irishprisons.ie	01 885 2584
Limerick Prison:	lmkprofvisits@irishprisons.ie	061 204787
Midlands Prison:	midprofvisits@irishprisons.ie	057 8672155
Mountjoy Prison	mjoyprofessionalvisits@irishprisons.ie	01 885 8955
Portlaoise Prison:	portprofvisits@irishprisons.ie	057 8681326
Training Unit:	tubookedvisits@irishprisons.ie	01 8062183
Wheatfield Prison:	wfldprofvisits@irishprisons.ie	01 7788322



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