## FORM TO APPLY FOR A DATE

Form issued as of April 2025

Notes:

1. THIS FORM MUST BE **COMPLETED IN WORD DOCUMENT FORMAT (NOT PDF)** AND EMAILED TO JAtoHumphreysJ@COURTS.IE (copied to environment@courts.ie) as far in advance as possible and in any event BY THE DEADLINE NOTIFIED TO PRACTITIONERS/PARTIES.
2. This form applies to all types of hearing including motions/applications, full hearings, or modularised hearings.
3. Papers do not need to be complete before the form is lodged. An expedited (or other priority procedure) hearing can be sought at any time by any party including prior to the grant of leave.
4. Applying parties should endeavour to seek the views of other parties prior to submission of this form and incorporate those views but in all cases must copy the form as completed to all other parties.
5. Parties applying for a date must inform all parties (including litigants in person if applicable) that all parties and trial participants will be deemed to be on notice of (a) applicable requirements of rules of court for the conduct of the litigation, including O. 84 RSC (b) Practice Direction HC126 at <https://www.courts.ie/content/planning-environment-list> (c) the matters at <https://www.courts.ie/planning-and-environment-court-high-court> including guidance notes and lists of commonly recurring cases and materials.

**I – BASIC CASE INFORMATION**

| Case name |  |
| --- | --- |
| Record No |  |

Specify subject matter

|  |  |
| --- | --- |
|  | X where applicable and specify details  |
| Renewable energy/ related consent e.g. grid connection  |  |
| Other major industrial/ infrastructural project (specify) |  |
| Major housing project or development plan issue relevant to such projects (specify number of units) |  |
| Injunctive relief/ s. 160 or similar |  |
| Other  |  |

Specify stage of the proceedings for which a hearing is sought

|  |  |
| --- | --- |
|  | Details where applicable |
| Interim/ interlocutory relief |  |
| Full hearing (or Module I) |  |
| Module II where first module already heard |  |
| Consequential issue where substantive matter already heard |  |
| Other (specify) |  |

| Specify whether the case involves a development/ subject-matter in a particular council’s functional area and specify the city or county council involved  |  |
| --- | --- |
| Specify if the proceedings are covered by (a) s 50, or an equivalent statute (if so specify), (b) regular JR or (c) other type of case procedure e.g. s 160  |  |

**II – TYPE OF HEARING SOUGHT**

Specify the type of hearing being sought by the applying party

|  |  |
| --- | --- |
| 1. A written procedure on the papers only – no oral hearing (by consent only)
 |  |
| 1. An issues procedure (written submissions, no general oral submissions but the court will decide if it wants to be addressed on particular issues and will decide whether to formulate these in advance of the listing or to raise them with the parties at a listing) (may be on a Monday after the List or other convenient day) (default 60-90 minutes)
 |  |
| 1. Urgent procedure (may be on a Monday after the List or other convenient day) (default 60-90 minutes)
 |  |
| 1. Expedited procedure (default 3.5 hours)
 |  |
| 1. Standard procedure (default 2 or 3 days as determined by the Court)
 |  |
| 1. Oral evidence is required
 |  |

Specify any particular requirements that will facilitate a hearing of the type proposed e.g. in relation to length/number of submissions/ replying submissions, length/number of oral hearings, orders directing or refusing modularisation etc./ remote vs physical hearing or any other arrangements that will assist the expedition of the matter

|  |
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|  |

Provide the **exact proposa**l for the time allocation in hours for hearing (bear in mind default times above) – DO NOT INCLUDE A RANGE. IF THE PARTY OTHERWISE WISHES TO PROPOSE A RANGE, THE TOP NUMBER OF HOURS IN THE RANGE SHOULD BE STATED HERE

|  |  |  |  |
| --- | --- | --- | --- |
|  | Proposal by party applying for the date | Any higher proposal by other parties | Any lower proposal by other parties |
| Time allocation **in exact hours (NOT A RANGE)** for the hearing  |  |  |  |

Specify the **earliest date** by which the matter will be ready for hearing (or court determination in the case of the written procedure) (including submissions, ShareFile population, statement of case)

|  |
| --- |
|  |

I apply for a date on behalf of the party submitting this form. I confirm that I have put the other parties on notice of the matters stated in this form (including the matters referred to in the notes on the first page) by copying this form as completed by me to the other parties.

Name of applying party \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Specify whether applicant/ non-State public law respondent/ the State/ notice party/ other

Signed (typed signature acceptable): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Solicitor(s) / party in person (delete inapplicable)

Dated: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_