



1. Personal Details

Surname	
First Name	
Address	
Eircode	
Email Address	
Telephone Number	
Do you have a full and clean driving licence?	
Are you proficient in Irish?	

2. Postgraduate Qualifications

University Attended	
From Date	
To Date	
Degree Title	
Grade Obtained	

Subjects	
Title of thesis if applicable	
Prizes and Distinctions awarded	

3. Undergraduate Qualifications

University Attended	
From Date	
To Date	
Degree Title	
Grade Obtained	
Final Year Subjects	
Title of thesis if applicable	
Prizes and Distinctions awarded	
Leaving Certificate	
Date Undertaken	
CAO Points	

4. Additional or Professional Qualifications

Name of Legal Qualification	
Awarding Body (Kings Inns or Law Society of Ireland)	
Final Results Obtained	
Expected Results in Final Year	
Date of Award	
Place in Class	

5. Work Experience

Employer Name	
Job Title	
From Date	
To Date	
Brief Description of Duties	

Employer Name	
Job Title	
From Date	
To Date	
Brief Description of Duties	

Employer Name	
Job Title	
From Date	
To Date	
Brief Description of Duties	

6. Specific Legal Knowledge

Please detail the area of law in which you are most interested and why in 500 words. This will show evidence of your legal knowledge and communication (written) skills. Your example should include reference to legislation and case law (Domestic, EU and International).

7. Achievements and extra curricula activities

Please detail positions of responsibility you may have held and / or other achievements which demonstrate evidence of Team Working

Delivery of Results

Please state the achievement of which you are most proud and explain the reasons for your choice

Give an example of a challenge you overcame which demonstrates your commitment to the Public Service Values of integrity, impartiality, effectiveness, equity and accountability.

I hereby declare that the information given in this Application Form is correct and I give permission for enquiries to be made to establish such matters as qualifications, experience and character and for the release by other people or organisations of such information as may be necessary to the Courts Service for that purpose.

Please tick this box to accept the terms of the declaration above

Date: _____

THE PERSONAL DATA SUPPLIED BY YOU ON THIS FORM WILL BE STORED ON COMPUTER AND WILL BE USED ONLY FOR THE PURPOSES REGISTERED UNDER THE DATA PROTECTION ACTS, 1988 AND 2003.

Thank you for completing our application form.

Denise Cole

Head of Human Resources, Courts Service, Phoenix House, Dublin 7

01 888 6038

NOTE FOR APPLICANT: To apply for this post, you must submit the completed Application Form together with an up to date curriculum vitae.